

Endorsement Letter – Sample 1

DEPARTMENT OF SAMPLE

Washington, DC 01209

28 November 2011

To: Department of Defense
9800 Savage Road, Suite 6722
Fort Meade, MD 2075
Attn: IE22 Awards Program Manager

From: USSAMPLECOM
3131 Anywhere Avenue
Washington, DC 01209

SUBJECT: Nomination for the National Operations Security (OPSEC) Organizational Achievement Award

1. It is with great pleasure that I nominate the United States Sample Command's (USSAMPLECOM) Earth Wind and Fire Center (EWFC) for the National OPSEC Awards Program's Organizational Achievement Award.

2. The EWFC is USSAMPLECOM's newest directorate that rapidly brings together innovative people to solve 21st century challenges. Its mission is to provide unique global strategies, timely courses of action and new operational tools and analyses in support of USSAMPLECOM's seven global missions. The EWFC forms cooperative, collaborative communities of interest of public and private sector representatives, and leverages expertise from all elements of national power to solve the command's toughest problems. During this past fiscal year, the EFWC not only stood up its OPSEC program from scratch, but also built an EFWC-led OPSEC problem-solving community of interest that can rapidly address public and private sector issues in a dynamic and innovative environment, a first for the command and the District of Columbia.

3. The EFWC's OPSEC program and implementation of the innovative EFWC-led community of interest were truly outstanding initiatives, well-deserving of recognition by the National OPSEC Awards Program.

CAPTAIN ROSCOE P. CLARK, USN
Director, Earth Wind and Fire Center
Enclosure:
Organizational Achievement Award Nomination